

- **Can my child come to Riccall School if they have a learning difficulty or if they use a wheelchair?**

Many children at some time in their school life need extra support with some aspect of their school work. The Governing Body has separate policies on Inclusion and Special Needs, and the school implements the Code of Practice for Special Needs. Usually, an individual need can be met by the class teacher modifying work and providing support within the class situation. Sometimes it is felt that more support is needed, and this may be provided by the Headteacher or Deputy Headteacher or by the Special Needs Co-Ordinator.

Occasionally, help in the form of advice and support is requested from outside agencies, which may include:-

- the psychological service
- speech therapy
- school medical officer
- special education learning support agency
- behavioural support teachers
- occupational health therapy.

Where ever possible, children's needs are met in the classroom, gifted and talented children's needs as well as the needs of children with learning or behavioural difficulties.

Very occasionally a child may be withdrawn from mainstream education and be given a place in a special school, where their individual needs can be more appropriately addressed.

## **PUPILS WITH DISABILITIES**

The school endeavours to admit all children to the school, including those with any kind of disability. In such cases, teachers and parents and outside agencies work together to enable the child to participate as fully as possible within mainstream education. All pupils are given full access to the school's curriculum, and ramp and toilet facilities are available for any child who needs a wheelchair for mobility. Other specialist equipment is provided by the Local Authority when specified in a statement of educational need.

## **FIRST AID AND MEDICINES IN SCHOOL**

Members of the teaching staff, Midday Supervisory Assistants and others who work in the school are only allowed to clean and dress a wound. Any serious injuries are dealt with by members of the medical profession. All members of staff are emergency first aid trained.

If your child needs medicine during the day, please consider whether he or she should be at a school.

If your doctor considers your child is well enough to be at school but requires medication, please arrange to come to school to administer this to your child. In exceptional circumstances, the staff may volunteer to administer medication, but only after discussion with parents, who need to complete a medicine form giving permission.

Those children who have asthma are encouraged to keep their inhaler themselves or in an accessible place in the classroom.

## **THE GOVERNING BODY**

Riccall School has an extremely supportive Governing Body, which includes four parent Governors. The whole Governing Body meets at least once a term, with committees meeting as necessary. The Headteacher and Chair of Governors communicate regularly on the day to day running of the school.

## **CHILD PROTECTION POLICY**

Riccall School is committed to ensuring the welfare and safety of all children in school. All North Yorkshire schools, including Riccall School, follow the North Yorkshire Safeguarding Children Board procedures. The school will, in most circumstances, endeavour to discuss all concerns with parents about their child/ren. However, there may be exceptional circumstances when the school will discuss concerns with Social Care and/or the Police without parental knowledge (in accordance with Child Protection procedures). The school will, of course, always aim to maintain a positive relationship with all parents. The school's child protection policy is available on request.

## **GOVERNING BODY'S CHARGING POLICY**

The Governing Body's wish is for all children to participate in a range of educational experiences and visits. In order to fund these varied activities parents will be asked to make a voluntary contribution towards the cost of the event. However, where enough voluntary contributions are not received, a visit may have to be cancelled. Parents who find making a contribution difficult are always welcome to discuss this confidentially with the Headteacher or the class teacher.

## COMPLAINTS PROCEDURE

The Governing Body has accepted the Local Authority's Complaints Procedure for both the curriculum and other matters. In the first instance any query should be raised with the class teacher and/or the Headteacher. Where parents feel unhappy with the outcome they may direct their query or complaint to the Governing Body and their case may be referred to the Local Authority.

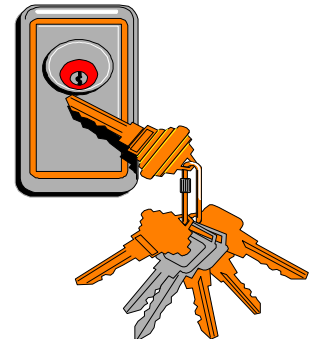
## THE PROFESSIONAL DEVELOPMENT OF STAFF

The school values all its staff and staff development and training is an important part of the School Development Plan. Staff development takes place on the 5 non-contact days in the school year, during the school day and after school.

## SCHOOL SECURITY

The Governing Body has a Premises, Health and Safety Committee which oversees all aspects of school security and safety. Where appropriate this Committee seeks advice from the LA's Health and Safety Officer and any other relevant bodies.

Whilst wishing to maintain an "open door" policy, visitors to the school are asked to sign in at the Main Office and are asked for identification. Parents of younger children are expected to collect their child from the classroom doorway, and parents are requested not to bring their cars to school for the safety of all children.



Gloop

Riccall Playgroup



Climbing

Sand + water

Creative Play

and Pre-school

Singing

Charity No.: 1035904

Ice Cubes

Story Time

Creative Play

Outdoor Play



Building

Role Play

Coloured Spaghetti

Mashed Potato

**MORNING SESSIONS 9:00-11.30am**

**LUNCH CLUB!**

**AFTERNOON SESSIONS 12:30-3.00pm**

2 ½ yrs plus - Mon to Fri Morning Sessions & Thurs PM session

Over 3's—Mon to Fri Morning Sessions and Mon, Wed, Thurs & Fri Lunch Club & Afternoon Sessions

Plus 'Collect from School' service for reception children

**Stimulating and fun-packed setting!**

*Riccall playgroup offers learning within the birth to 3 matters framework and foundation stage curriculum where the focus is on play!*

**For more information and a prospectus, please call**

**01757 249669**



***Open 7:30am - 8:40am and  
3:15pm - 6:00pm term time***

Space Base is Riccall's out of school club. Held in the Regen Centre, the club opens at 7:30am for parents to drop their children off on their way to work. The children are taken to school by 8:50am. At 3:15pm the children are collected from school and taken back to the club where they stay until picked up by a parent or carer by 6:00pm.

Space Base offers a range of activities, all supervised by trained and registered play workers. On fine days the children can play safely in the large grassy area and play park. Children who stay after 5:00pm are given a snack and a drink and all the children have a drink and a biscuit when they arrive at the club.

During school holidays Space Base is open from 7:30am to 6:00pm. Daily workshops are held from 10:00am to 3:00pm. A timetable of events is put out in advance. Space Base is not exclusively for children whose parents work. Children may come and play on any day providing there are the spaces available. During holidays children may like to come along just to the workshops.

For more information about the club, to register your child or make bookings please ring Kate Eaves on 01757 248937 or Val Fletcher on 01757 248427 or just call in at the club for a chat, and to see the club in action. You can also telephone the club; during the hours we are running on 01757 249669.